

**Budget Request – 2022 Operating Budget**

**Deadline: July 15, 2021**

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| 1. **Contact Information**
 |
| Congregation Name and City:  |  |
| **OR**Organization/Ministry: |  |
| Contact Person: |  |
| Position: |  |
| Phone Number: |  |
| Email Address: |  |

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| 1. **Request Information (please attach additional pages as needed)**
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| **A. Amount Requested:** | **$** |
| **B. Description of need:** |
| **C. Breakdown of how funds will be used:** |
| **D. Specific measurable goals and outcomes of the request:** |
| **E. Any significant changes or trends affecting organization’s income:** |
| **F. Proposed time frame for your organization to assume full financial support if applicable:** |
| **G. Mission Statement:**  |
| **Congregational Requests please also complete the following questions.** |
| **H. Pledging Units 2020: 2021:** |
| **I. Total pledges 2020:** **2021:** |
| **J. Average Sunday Attendance 2020: 2021:** |
| **Organization/Ministry Requests please also complete the following questions.** |
| **K. Description of the program and how it fits the Diocesan vision:** |
| **L. Long range plans of your program:** |
| **M. Existing or anticipated funding sources/amounts:** |
| **N. Date organization was founded and its historic tie to the Diocese of Missouri:** |
| **O. Number of people served or other specific measure of outcome:** |

1. **Required Attachments:**
2. Financials for 2020 including all endowment and restricted funds
3. Budget for 2021 (as adopted by the appropriate body)
4. Proposed budget for 2022
5. Strategic Plan (for Congregational Requests)

**NOTE: Only completed applications with required documentation will be considered. Please provide one copy ready version with your submission (single sided, no staples, no paper clips). If sending via e-mail, which is preferred, please send in one PDF attachment. E-mail submissions with multiple attachments will not be accepted.**

**Mail, fax, or email your request by July 15, 2021 to:**

Ms. Desirée Brattin

Diocese of Missouri

1210 Locust St., 3rd Floor

St. Louis, MO, 63103

Fax: 314‐231‐3373

Email: desiree@diocesemo.org