

Episcopal Diocese of Missouri - 2021 Operating Budget

Approved by Council 10 October 2020

For Final Action by Convention 21 November 2020

	A	2020		2021	F
1		2020	2021	2021	
2		2020 Operating Budget	2020 Projected Year-end	Council's Proposed 2021 Budget	Line Item Explanations
3	Revenues				
4	INCOME				
5	Parishes and Missions Assessments	\$1,287,000	\$1,287,000	\$1,287,000	Anticipated parish/mission income based on the Assessment formula using the minimum percentage of 2019 Parochial Report Income and adjusted based on experience.
6	Investment Interest Income	\$271,700	\$271,700	\$288,600	Investment income on Unrestricted Funds based on a total return policy of 5% of a three year average (dividends, interest and appreciation in investments).
7	"Making All Things New" Ministries on Campus	\$33,000	\$33,000	\$33,000	Represents a dispersal from the Ministries on Campus portion of the Making All Things New Campaign. This dispersal is designated to offset Campus Ministry.
8	Miscellaneous	\$5,000	\$5,800	\$5,000	Various miscellaneous income.
9	White Fund Loan Account Interest	\$350,000	\$350,000	\$395,000	Interest income from loans to congregations from the Kelton & Alma White Fund plus income earned on the investment portion of the Loan Fund.
10	Bishop's Thompson Fund Contribution	\$425,000	\$425,000	\$425,000	Bishop's contribution from the Thompson Fund to the Diocesan Operating Budget.
11	Program Income				In the event that 2021 circumstances are such that certain programming is cancelled, that loss of income will be offset by a decrease in the coresponding program expense line.
12	<i>Convention Income</i>	\$19,000	\$9,000	\$19,000	
13	<i>Commission on Ministry Income</i>	\$3,500	\$2,500	\$3,500	
14	<i>Leadership Conf. Registrations</i>	\$2,500	\$0	\$2,500	
15	<i>Episcopal School for Ministry</i>	\$14,500	\$6,000	\$8,050	
16	<i>Campus Ministry Income</i>	\$12,300	\$8,000	\$12,000	
17	<i>Camp Phoenix Income</i>	\$34,600	\$0	\$29,500	
18	<i>Evangelism & Discipleship Income</i>	\$5,000	\$500	\$1,500	
19	<i>Clergy Events-Registrations</i>	\$6,500	\$0	\$6,500	
20	Program Income (Total)	\$97,900	\$26,000	\$82,550	The offsetting anticipated income for the various listed programs.
21	Donaldson Fund Income	\$82,610	\$82,610	\$86,610	Income from the Donaldson Fund designated for Episcopal City Mission, Camp Phoenix, Youth Ministries and other programs of the Diocese. This income is based on a total return policy of 5% of a three year average.
22	SBA PPP Loan	\$0	\$241,752	\$0	
23	TOTAL INCOME	\$2,552,210	\$2,722,862	\$2,602,760	
24					

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25	Expenses				
26	THE EPISCOPATE				
27	National Church Assessment	\$334,053	\$334,053	\$336,832	Amount of Asking from each diocese to fund the program and ministry of the Protestant Episcopal Church in the United States of America in the nation and the world. The 2021 Budget represents a 100% giving level on the required 15% Asking.
28	Province of the Midwest (Province V)	\$4,454	\$4,454	\$4,491	This represents our assessment dues for our membership in Province V. In General Convention years it also includes the travel costs of our Missouri delegates who attend this meeting.
29	International Development (SDGs)	\$2,000	\$2,000	\$2,000	The Sustainable Development Goals (SDGs) address the root causes of poverty and the universal need for development that works for all people. These funds will go to Episcopal Relief and Development's Global Needs Fund. In addition, the following lines in our 2021 budget align with the SDG's: Episcopal City Mission, Task Force for the Hungry, Jubilee Ministry, and Dismantling Racism.
30	Companion Diocese Committee	\$500	\$0	\$2,000	Funds to support committee work as a new Diocesan Companion relationship is formed.
31	Interfaith & Ecumenical	\$1,000	\$1,000	\$1,000	This amount covers the minimum dues to the Interfaith Partnership organization and the expenses of an Ecumenical & Interreligious Officer.
32	Bishop Transition	\$30,000	\$30,000	\$13,000	Funds set aside each year to cover transition expenses for the next bishop.
33	General Convention Deputies	\$13,000	\$13,000	\$12,000	Funds set aside each year to cover General Convention Deputy expenses at our triennial convention.
34	Lambeth	\$5,000	\$5,000	\$1,000	Funds set aside each year to enable our Bishop and spouse to attend the next Lambeth Conference in 2022. Lambeth occurs every ten years.
35	Episcopate Expense Account	\$20,000	\$13,000	\$15,000	This amount represents the travel, conferences, and other expenses related to the Episcopate Cluster. This line includes an amount to cover the expenses of a non-stipendiary Archdeacon.
36	Salary (2 Employees)	\$241,800	\$241,800	\$241,510	Salary line is for two persons in the Episcopate Cluster: the Bishop and an Executive Assistant.
37	Benefits (2 Employees)	\$99,400	\$94,200	\$100,600	The appropriate benefit costs associated with the above salaries.
38	TOTAL - EPISCOPATE	\$751,207	\$738,507	\$729,433	
39	ADMINISTRATIVE				
40	Annual Convention (Related Income-Line 12)	\$35,000	\$20,000	\$35,000	This amount covers the direct costs related to the Annual Meeting of the Diocese, such as all preparatory materials, on-site expenses, publication of the Convention Journal and reprinting of the Constitution and Canons of the Diocese.
41	Consulting Contract	\$6,000	\$6,000	\$6,000	To allow the Offices of the Bishop to make use of outside consultants for special projects or events.
42	Contingency	\$2,000	\$8,000	\$2,000	Contingency is simply for unanticipated expenses.
43	Governance	\$3,400	\$1,500	\$4,000	Funds to cover the logistical expenses associated with Diocesan Council and Standing Committee/COEDMO meetings.
44	Equipment	\$5,000	\$7,000	\$5,000	To provide funds primarily for replacing/upgrading equipment in the Offices of the Bishop.
45	Insurance	\$12,000	\$11,500	\$12,000	Insurance represents our liability, worker's compensation, officers and directors liability, and property insurance.
46	Interpreters for the Deaf	\$3,000	\$3,000	\$3,000	Provides funding for interpreters during Diocesan Convention, Convocation, or other diocesan meetings in which hearing impaired persons participate.
47	Office Expenses	\$47,500	\$42,000	\$47,000	Includes items such as postage, copier, paper, consumable supplies, equipment maintenance, payroll processing, and computer support.
48	Office Space - Rent	\$109,400	\$109,400	\$164,225	Rent paid to Christ Church Cathedral for the Offices of the Bishop's office space. This amount is in direct proportion to the Cathedral's Diocesan Assessment.
49	Professional Fees	\$40,000	\$50,000	\$48,500	This represents the fee paid to auditors for the annual examination of the assets and liabilities of the Diocese of Missouri and funds to cover necessary legal expenses.
50	Telephone	\$16,000	\$17,000	\$18,500	Funds to cover telephone services and internet connectivity for the Offices of the Bishop.
51	Property Management	\$0	\$0	\$20,000	Funds to cover the costs associated with the management of Diocesan owned property, such as insurance, utilities, security, lawn maintenance, and some capital expenses.
52	Administrative Expense Account	\$4,000	\$2,000	\$4,000	This amount represents the travel, conferences, and other expenses related to the Administrative Cluster.

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53	Salary (2 Employees)	\$156,560	\$156,560	\$158,130	Salary line is for two persons in the Administrative Cluster consisting of the Canon for Finance & Administration and the Assistant for Finance & Benefits.
54	Benefits (2 Employees)	\$98,950	\$100,200	\$103,247	The appropriate benefit costs associated with the above salaries.
55	TOTAL - ADMINISTRATIVE	\$538,810	\$534,160	\$630,602	
56	COMMUNICATIONS				
57	Communications Ministry	\$21,000	\$21,000	\$16,850	The Diocesan Communications Ministry serves the Bishop, the Bishop's staff, and the entire Diocese by providing clear, creative, and accurate communications tools and resources. These funds cover the communication publications and printing, postage and all other associated costs. This also includes funds to cover website, e-mail, special projects and new ministry ideas.
58	Communications Conferences/Workshops	\$1,500	\$500	\$1,000	Funds for Diocesan communications workshops.
59	Archives	\$1,520	\$1,520	\$1,400	The Archives is the repository for all the historical records of the Diocese. This funding will cover archives supplies and digitization costs.
60	Communications Expense Account	\$3,625	\$1,500	\$4,000	This amount represents the travel, conferences, and other expenses related to the Communications Cluster.
61	Salary (2.6 Employees)	\$150,630	\$150,630	\$152,140	Salary line is for three persons in the Communications Cluster: the Director for Communications, the Receptionist and the Archivist (3/5 time).
62	Benefits (2.6 Employees)	\$76,600	\$76,500	\$78,600	The appropriate benefit costs associated with the above salaries.
63	TOTAL - COMMUNICATIONS	\$254,875	\$251,650	\$253,990	
64	MAKING DISCIPLES				
65	Evangelism & Discipleship Development (Related Income-Line 18)	\$12,700	\$6,000	\$10,000	Formerly Christian Formation. Funds will be utilized for the following areas: redevelopment of the Diocesan Youth Advisory Committee and children and youth events, hosting conference and events for Evangelism & Discipleship, building experimental ministries lab, Diocesan Re-Imagining the Church Task Force, requiem or renaissance process for congregations on diocesan aid, and clergy and lay spiritual formation retreats/workshops.
66	Camp Phoenix (Related Income-Line 17)	\$62,000	\$8,500	\$62,000	The Camp Phoenix program offers a residential summer camp experience to Diocesan youth. The Camp serves approximately ninety children and thirty young staff members each year. Funds requested will cover camp operations.
67	Episcopal Church Women	\$2,500	\$2,500	\$2,500	Funds will be utilized for retreats, connections events, mission based activities and education within the Diocese.
68	Dismantling Racism	\$14,500	\$7,000	\$13,500	The Commission on Dismantling Racism is charged by the National Church and the Diocese of Missouri to do the work to make our Episcopal church a more inclusive and accepting church as well as to address the destructive effects of racism wherever they occur in the church. Funding will allow the Commission to educate and inform others so as to dismantle racism in the Diocese. This work aligns with the Sustainable Development Goals on line 29.
69	Community of Hope	\$2,500	\$500	\$3,000	This group is comprised of a group of lay chaplains who offer a listening presence to the sick, hospitalized, unhoused, incarcerated, homebound, and persons living in skilled nursing centers, in shelters or in hospices. Requested funds are for meeting expenses and costs of the training program.
70	School for Ministry (Related Income-Line 15)	\$43,600	\$30,000	\$38,350	In 2021 the Episcopal School for Ministry will offer a Program for Theological Formation, a Program for Diaconal Formation, Parish Ministry Training Modules, and program courses for lay people and clergy seeking continuing education and education in ministry. Funding covers program costs in addition to the salaries of a part-time Dean and registrar.
71	Episcopal City Mission	\$25,000	\$25,000	\$25,000	Episcopal City Mission is seeking budget support to continue their mission of providing hope and healing to the children in detention through the presence of a chaplain. This work aligns with the Sustainable Development Goals on line 29.
72	Education for Ministry	\$1,750	\$1,750	\$1,750	Funding for Diocesan membership in this four-year curriculum developed by the University of the South Theology School for theological education, which covers the costs of mentor recertification and allows our lay people to participate at a reduced cost.

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73	Task Force for the Hungry	\$20,000	\$20,000	\$20,000	Funds for donations to Episcopal and faith based food programs within the boundaries of the Diocese of Missouri. The Diocesan Task Force for the Hungry speaks and acts on behalf of hungry people, funds food ministries, raises awareness about hunger and poverty issues, and serves as a resource to food ministries within the Diocese of Missouri. This work aligns with the Sustainable Development Goals on line 29.
74	Stewardship	\$1,000	\$1,000	\$1,000	This line covers diocesan membership in The Episcopal Network for Stewardship (TENS).
75	Jubilee Ministry	\$1,500	\$1,500	\$1,500	The Mission of Jubilee Ministry is to practice charity while advocating and working for justice. Funds will cover the travel, training and administrative expenses of the Diocesan Jubilee Officer. This work aligns with the Sustainable Development Goals on line 29.
76	Canon for Evangelism & Discipleship Exp. Acct.	\$6,500	\$2,500	\$5,000	This amount represents the travel, continuing education, and other expenses of the Canon for Evangelism & Discipleship Development.
77	Salary (1 Employee)	\$75,580	\$79,010	\$75,750	Salary line supports the Canon for Evangelism & Discipleship Development.
78	Benefits (1 Employee)	\$30,700	\$29,600	\$26,200	The appropriate benefit costs associated with the above salary.
79	TOTAL - MAKING DISCIPLES	\$299,830	\$214,860	\$285,550	
80	SUPPORTING CONGREGATIONS				
81	Leadership Conference <i>(Related Income-Line 14)</i>	\$3,000	\$0	\$3,500	Annual conference designed to provide resources and inspiration for all leaders--lay and clergy. This event will generate an estimated income of \$2,500 in registration fees.
82	Clergy Events <i>(Related Income-Line 19)</i>	\$15,500	\$2,500	\$15,500	Represents the logistical costs associated with 2 overnight events and 2 clergy days.
83	Clergy Spouse Events	\$2,000	\$0	\$2,000	Represents the costs of special events with clergy spouses and partners.
84	Commission on Ministry <i>(Related Income-Line 13)</i>	\$10,000	\$8,000	\$10,000	Represents the allocated funds for this nationally mandated commission and funds the business of COM such as meeting expenses, a discernment conference and ordination services. Income of \$3,500 is anticipated from postulancy application fees and discernment retreat registrations.
85	Continuing Education - Clergy	\$6,000	\$3,000	\$6,000	Represents money available to assist clergy in taking part in Continuing Education. Clergy must apply for these funds.
86	Continuing Education - Lay	\$6,000	\$3,000	\$6,000	Represents money available to assist lay leaders in taking part in educational events that help enable their individual ministry. There is an application process to tap these funds.
87	Disaster Preparedness	\$1,600	\$500	\$1,500	Funds to support two disaster coordinators in the areas of training, disaster response and preparedness. Funds will cover mileage reimbursement, training, copies and miscellaneous supplies.
88	EAP Program/Pastoral Care	\$7,000	\$7,000	\$7,000	Employee Assistance Program/Pastoral Care: provides free personal and confidential counseling for clergy, congregational staff and their families through Care and Counseling. The clergy counseling sessions are currently funded through the Aged & Infirm Clergy Fund.
89	Fresh Start	\$2,700	\$700	\$1,700	Fresh Start is a program designed for clergy in new cures and newly ordained clergy. It provides ongoing support to clergy during the critical time of transition, fortifies their leadership in their new congregation, and strengthens collegiality. This line item covers meeting expenses.
90	Cape Girardeau, Christ	\$30,000	\$30,000	\$30,000	Christ Church is in a time of transition with a new shared regional ministry with St. Paul's/Sikeston. These funds will provide salary support for the new priest-in-charge and allow the church to continue it's missional work.
91	Hannibal, Trinity	\$10,000	\$10,000	\$10,000	This provides for salary support of a clergy person and allows for a continued Episcopal presence in the Northeast Region of the Diocese.
92	Kirkville, Trinity	\$30,000	\$30,000	\$30,000	This provides funds to enable this small congregation to provide for full time clergy leadership. This congregation continues to be active in college ministry on the campuses of Truman State University, Moberly Area Community College, and A.T. Still University.
93	Mid-Missouri Cluster	\$12,000	\$12,000	\$0	These funds have enabled two small congregations (St. Alban's/Fulton and St. Mark's/Portland) to have part time clergy coverage. They are no longer sharing a part time cleric. St. Mark's/Portland has submitted a separate request for support for 2021. St. Alban's/Fulton did not request support from the 2021 Budget.

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94	Portland, St. Mark's	\$0	\$0		\$4,000	This provides funds to enable this small congregation to have part time clergy supply.
95	St. Louis, Ascension & All Saints	\$34,000	\$34,000		\$30,000	This line item provides assistance in sustaining and expanding the mission and ministry of this congregation. These funds are supplemented by a grant from unrestricted funds for 2020 and 2021 that assists with clergy compensation
96	St. Louis, St. John's	\$15,000	\$15,000		\$15,000	This provides for salary support of a clergy person and supports the redevelopment effort of this congregation. (They are receiving additional funding from the Thompson Fund- \$33,000 in 2020 that will continue in 2021).
97	Sullivan, St. John & St. James	\$18,000	\$18,000		\$18,000	This provides for salary support of a part time clergy person for this small congregation.
98	Town & Country, Good Shepherd	\$18,000	\$18,000		\$18,000	These funds will continue to support the shared ministry with St. Luke's/Manchester. This includes shared expenses for a full time rector and part time assistant priest.
99	Eureka, St. Francis	\$30,000	\$30,000		\$30,000	St. Francis is engaged in redevelopment/start up work and continues toward its goal of becoming the Episcopal parish in Eureka. This provides for salary support of a full time Vicar.
100	Farmington, All Saint's	\$30,000	\$30,000		\$30,000	This provides for salary support of a part time clergy person and supports the redevelopment effort of this congregation.
101	Carondelet, St. Paul's	\$27,000	\$27,000		\$30,000	This provides for salary support of a clergy person and supports the redevelopment effort of this congregation.
102	Sikeston, St. Paul's	\$30,000	\$30,000		\$30,000	St. Paul's is in a new shared regional ministry with Christ Church/Cape Girardeau. These funds will assist with salary support of a shared clergy person.
103	Poplar Bluff, Holy Cross	\$30,000	\$30,000		\$0	No request for support was submitted for 2021.
104	St. Louis, Christ Church Cathedral	\$15,000	\$15,000		\$15,000	This provides assistance for Cathedral operating expenses. (They are receiving additional funds from the Thompson Fund in the amount of \$13,000 in 2020 that will continue in 2021).
105	St. Louis, Faith Christian Church of India	\$20,000	\$20,000		\$20,000	This provides for salary support of a clergy person for this new Mission and allows them to worship, serve, spiritually nurture, and build relationship with the Asian Indian individuals, students, and families in and around St. Louis, and in the state of Missouri. (They are receiving additional funding from the Thompson Fund in the amount of \$20,000 in 2020 that will continue in 2021).
106	Manchester, St. Luke's	\$18,000	\$18,000		\$20,000	This provides for salary support of a shared clergy person and supports the redevelopment effort of this congregation.
107	Ferguson, St. Stephen's	\$0	\$0		\$30,000	This provides for operating support as this congregation works to grow a sustainable Episcopal Church in the Ferguson/North County area.
108	Campus Ministry (1 Employee+Exp) (Related Income-Line 16)	\$147,000	\$135,000		\$148,000	Campus Ministry covers work currently at Wash U, SLU, Truman, and SEMO. Congregations supporting these ministries are in St. Louis, Kirksville, and Cape Girardeau. This item also funds the special ministry of the Rockwell House, provides for a post-college internship, and includes startup funding for a restored campus ministry in Columbia. In addition, this item covers salary, benefits and expenses for a full time Campus Ministry Chaplain at Wash U. Budget includes funding \$33,000 of this line item from the Making All Things New Campaign - Ministries on Campus Fund Income and \$10,000 from the Bishop's Thompson Fund, both of which are shown in the income section of the budget.
109	Emergency Grants to Congregations	\$0	\$200,000			
110	Supporting Congregations Expense Account	\$14,000	\$8,000		\$15,000	This amount represents the travel, conferences, and other expenses related to the Supporting Congregations Cluster.
111	Salary (1 Employee)	\$105,815	\$105,815		\$106,870	Salary line supports one person in the Supporting Congregations Cluster: the Canon to the Ordinary.
112	Benefits (1 Employee)	\$19,873	\$19,920		\$20,115	The appropriate benefit costs associated with the above salary.
113	TOTAL - SUPPORTING CONGREGATIONS	\$707,488	\$860,435		\$703,185	
114	Total Expenses	\$2,552,210	\$2,599,612		\$2,602,760	
115						
116	Net Income (Expense)	\$0	\$123,250		\$0	