

Episcopal Diocese of Missouri - 2018 Operating Budget

Adopted by Council 14 October 2017

For Final Action by Convention 17-18 November 2017

	A	C	D	E	F
1		2017			
2		2017 Operating Budget	2017 Projected Year-end	Council's Proposed 2018 Budget	Line Item Explanations
3	Revenues				
4	INCOME				
5	Parishes and Missions Assessments	\$1,135,100	\$1,135,185	\$1,274,100	Anticipated parish/mission income based on the Assessment formula using the minimum percentage of 2016 Parochial Report Income and adjusted based on experience. 2018 includes a cash assessment from Christ Church Cathedral as opposed to the "in kind" arrangement for office space currently in place.
6	Investment Interest Income	\$238,400	\$238,400	\$265,500	Investment income on Unrestricted Funds based on a total return policy of 5% of a three year average (dividends, interest and appreciation in investments).
7	"Making All Things New" Ministries on Campus	\$24,000	\$24,000	\$26,000	Represents a dispersal from the Ministries on Campus portion of the Making All Things New Campaign. This dispersal is designated to offset Campus Ministry. This fund generates average annual interest income of approximately \$24,000.
8	Miscellaneous	\$5,000	\$5,000	\$5,000	
9	White Fund Loan Account Interest	\$160,000	\$160,000	\$165,000	Interest income from loans to congregations from the Kelton & Alma White Fund plus income earned on the investment portion of the Loan Fund.
10	Bishop's Thompson Fund Contribution	\$539,200	\$539,200	\$539,000	Bishop's contribution from the Thompson Fund to the Diocesan Operating Budget.
11	Program Income				
12	<i>Convention Income</i>	<i>\$17,000</i>	<i>\$17,000</i>	<i>\$17,000</i>	
13	<i>Commission on Ministry Income</i>	<i>\$6,000</i>	<i>\$2,400</i>	<i>\$6,000</i>	
14	<i>Leadership Conf. Registrations</i>	<i>\$2,000</i>	<i>\$1,600</i>	<i>\$2,000</i>	
15	<i>Episcopal School for Ministry</i>	<i>\$17,250</i>	<i>\$12,000</i>	<i>\$11,550</i>	
16	<i>Campus Ministry Income</i>	<i>\$11,600</i>	<i>\$8,000</i>	<i>\$11,000</i>	
17	<i>Camp Phoenix Income</i>	<i>\$26,300</i>	<i>\$26,300</i>	<i>\$26,000</i>	
18	<i>Commission on Youth Ministry</i>	<i>\$3,375</i>	<i>\$3,375</i>	<i>\$3,375</i>	
19	<i>Clergy Events-Registrations</i>	<i>\$6,000</i>	<i>\$6,000</i>	<i>\$6,000</i>	
20	Program Income (Total)	\$89,525	\$76,675	\$82,925	The offsetting anticipated income for the various listed programs.
21	Donaldson Fund Income	\$74,800	\$74,800	\$81,480	Income from the Donaldson Fund designated for Episcopal City Mission, Camp Phoenix, Youth Ministries and other programs of the Diocese. This income is based on a total return policy of 5% of a three year average.
22	TOTAL INCOME	\$2,266,025	\$2,253,260	\$2,439,005	
23					

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24	Expenses					
25	THE EPISCOPATE					
26	National Church Assessment	\$335,350	\$335,350	\$307,925		Amount of Asking from each diocese to fund the program and ministry of the Protestant Episcopal Church in the United States of America in the nation and the world. 2018 Budget represents a 100% giving level on the required 15% Asking.
27	New Ventures in Community Ministry	\$24,980	\$24,980	\$56,510		The 79th General Convention adopted a plan to reduce diocesan assessment percentages over three years in order to allow more Diocesan funds to be available for local ministry. The 177th Diocesan Convention approved a resolution requesting that Diocesan Council add to the New Ventures in Community Ministry the funds equal to the reduced assessment amount for the next three fiscal years.
28	Province of the Midwest (Province V)	\$4,065	\$4,065	\$6,800		This represents our assessment dues for our membership in Province V. In General Convention years it also includes the travel costs of our Missouri delegates who attend this meeting.
29	International Development (SDGs)	\$2,000	\$2,000	\$2,000		The Sustainable Development Goals (SDGs) address the root causes of poverty and the universal need for development that works for all people. These funds will go to Episcopal Relief and Development's Global Needs Fund. In addition, the following lines in our 2018 budget align with the SDG's: Episcopal City Mission, Task Force for the Hungry, Jubilee Ministry, and Dismantling Racism.
30	Companion Diocese Committee	\$500	\$500	\$500		Funds to support the committee's ongoing work with the Diocese of Lui in Southern Sudan, including the raising of funds.
31	Interfaith & Ecumenical	\$1,000	\$1,000	\$1,000		This amount covers the minimum dues to the Interfaith Partnership organization and the expenses of our Ecumenical & Interreligious Officer.
32	Bishop Transition	\$10,000	\$10,000	\$10,000		Funds set aside each year to cover transition expenses for the next bishop.
33	General Convention Deputies	\$12,000	\$12,000	\$12,000		Funds set aside each year to cover General Convention Deputy expenses at our triennial convention.
34	Lambeth	\$750	\$750	\$1,000		Funds set aside each year to enable our Bishop and spouse to attend the next Lambeth Conference. Lambeth occurs every ten years.
35	Episcopate Expense Account	\$20,000	\$20,000	\$20,000		This amount represents the travel, conferences, and other expenses related to the Episcopate Cluster. This line includes an amount to cover the expenses of a non-stipendiary Archdeacon.
36	Salary (2 Employees)	\$235,920	\$227,000	\$230,860		Salary line is for two persons in the Episcopate Cluster: the Bishop and an Executive Assistant.
37	Benefits (2 Employees)	\$97,500	\$93,000	\$98,600		The appropriate benefit costs associated with the above salaries.
38	TOTAL - EPISCOPATE	\$744,065	\$730,645	\$747,195		
39	ADMINISTRATIVE					
40	Annual Convention (Related Income-Line 12)	\$32,000	\$30,000	\$30,000		This amount covers the direct costs related to the Annual Meeting of the Diocese, such as all preparatory materials, on-site expenses, publication of the Convention Journal and reprinting of the Constitution and Canons of the Diocese.
41	Consulting Contract	\$6,000	\$6,000	\$6,000		To allow the Offices of the Bishop to make use of outside consultants for special projects or events.
42	Contingency	\$3,000	\$2,500	\$2,000		Contingency is simply for unanticipated expenses.
43	Governance	\$3,300	\$3,400	\$3,400		Funds to cover the logistical expenses associated with Diocesan Council and Standing Committee/COEDMO meetings.
44	Equipment	\$5,000	\$5,000	\$5,000		To provide funds primarily for replacing/upgrading equipment in the Offices of the Bishop.
45	Insurance	\$11,000	\$10,000	\$10,500		Insurance represents our liability, worker's compensation, officers and directors liability, and property insurance.
46	Interpreters for the Deaf	\$3,000	\$3,000	\$3,000		Provides funding for interpreters during Diocesan Convention, Convocation, or other diocesan meetings in which hearing impaired persons participate.
47	Office Expenses	\$50,000	\$48,000	\$48,000		Includes items such as postage, copier, paper, consumable supplies, equipment maintenance, payroll processing, and computer support.

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48	Office Space - Rent	\$0	\$0	\$109,400		Rent paid to Christ Church Cathedral for the Offices of the Bishop's office space. This is a change from the current "in kind" rent/assessment arrangement.
49	Professional Fees	\$40,000	\$40,000	\$40,000		This represents the fee paid to auditors for the annual examination of the assets and liabilities of the Diocese of Missouri and funds to cover necessary legal expenses.
50	Telephone	\$15,000	\$11,500	\$12,000		Funds to cover telephone services and internet connectivity for the Offices of the Bishop.
51	Administrative Expense Account	\$4,500	\$4,000	\$4,500		This amount represents the travel, conferences, and other expenses related to the Administrative Cluster.
52	Salary (2 Employees)	\$132,400	\$132,400	\$143,250		Salary line is for two persons in the Administrative Cluster consisting of the Executive Director of Finance & Administration and the Assistant for Finance & Benefits.
53	Benefits (2 Employees)	\$84,950	\$84,500	\$92,050		The appropriate benefit costs associated with the above salaries.
54	TOTAL - ADMINISTRATIVE	\$390,150	\$380,300	\$509,100		
55	COMMUNICATIONS					
56	Printed Publications/Web & E-mail	\$22,090	\$22,090	\$24,000		Funds to cover the communication publications and printing, postage and all other associated costs. Also includes funds to cover website, e-mail services, listservs, podcast project, social media ads and special promotional projects.
57	Communications Conferences/Workshops	\$1,500	\$1,500	\$1,500		Funds for a Fall communicators conference and webinars.
58	Archives	\$1,570	\$1,570	\$1,520		The Archives is the repository for all the historical records of the Diocese. This funding will cover archives supplies, digitization costs, and a small amount for memberships.
59	Communications Expense Account	\$4,050	\$4,050	\$4,000		This amount represents the travel, conferences, and other expenses related to the Communications Cluster.
60	Salary (2.6 Employees)	\$134,840	\$134,840	\$137,130		Salary line is for three persons in the Communications Cluster: the Director for Communications, the Receptionist and the Archivist (3/5 time).
61	Benefits (2.6 Employees)	\$67,200	\$67,400	\$71,900		The appropriate benefit costs associated with the above salaries.
62	TOTAL - COMMUNICATIONS	\$231,250	\$231,450	\$240,050		
63	MAKING DISCIPLES					
64	Christian Education	\$500	\$500	\$500		Christian Education deals with Christian formation. This request will provide help to congregations that need assistance to purchase curriculum materials.
65	Commission on Youth Ministry (Related Income-Line 18)	\$10,050	\$10,050	\$10,050		The vision for youth ministry is to create a feeling of community amongst youth and parishes in the diocese, inspire and encourage them to become committed and enthusiastic disciples of Christ, and grow in their relationships with God and one another. Planned programming includes an overnight youth lock-in, Lenten event, Summer mission trip, back to school service opportunity, Diocesan Convention participation, convocational gatherings, and a diocesan youth advising committee.
66	Camp Phoenix (Related Income-Line 17)	\$60,800	\$60,800	\$60,000		The Camp Phoenix program offers a residential summer camp experience to Diocesan youth. The Camp serves approximately ninety children and twenty-five young staff members each year. Funds requested will cover camp operations.
67	Episcopal Church Women	\$1,500	\$1,500	\$1,500		The Episcopal Church Women request funds to help defray the cost of attendance at the Triennial Meeting held in conjunction with General Convention.
68	Dismantling Racism	\$11,700	\$11,700	\$12,200		The Commission on Dismantling Racism is charged by the National Church and the Diocese of Missouri to do the work to make our Episcopal church a more inclusive and accepting church as well as to address the destructive effects of racism wherever they occur in the church. Funding will allow them to train, educate and update each member of the Commission and also to educate and inform others so as to dismantle racism in the Diocese. The Commission has access to funds in The Rev. Emery Washington, Sr. Scholarship Fund to offset a portion of student tuition for the Anytown Training Program. This work aligns with the Sustainable Development Goals on line 29.

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69	Community of Hope	\$3,100	\$1,600	\$1,600		The Community of Hope is a program of training for lay pastoral ministry based on Benedictine spirituality. Funds requested will cover quarterly meetings of the Community and will allow one person to attend the annual conference.
70	School for Ministry <i>(Related Income-Line 15)</i>	\$41,665	\$41,665	\$38,700		The current tag-line from the Episcopal School for Ministry is "Making Disciples of Jesus for the Ministry of the Church." Funding covers the Program for Theological Formation in addition to the salaries of a part-time Dean and registrar.
71	Episcopal City Mission	\$25,000	\$25,000	\$12,500		Episcopal City Mission is seeking budget support to continue their mission of providing hope and healing to the children in detention through the presence of a chaplain. After discussion, this line was adjusted to a need based number that considers financial resources available for their ministry from sources other than the Diocese. This work aligns with the Sustainable Development Goals on line 29.
72	Education for Ministry	\$1,500	\$1,750	\$1,750		Funding for Diocesan membership in this four-year curriculum developed by the University of the South Theology School for theological education, which covers the costs of mentor recertification and allows our lay people to participate at a reduced cost.
73	Task Force for the Hungry	\$11,000	\$11,000	\$15,000		Funds for donations to Episcopal and faith based food programs within the Diocese of Missouri boundaries. The Diocesan Task Force for the Hungry speaks and acts on behalf of hungry people, funds food ministries, raises awareness about hunger and poverty issues, and serves as a resource to food ministries within the Diocese of Missouri. This work aligns with the Sustainable Development Goals on line 29.
74	Oasis Missouri	\$500	\$500	\$500		The mission of the Oasis Missouri is to provide congregational education programs and to offer resources and support to gay, lesbian, bisexual, transgendered people, their families and friends, and the congregations in which they worship. The funding will cover the cost of Oasis educational materials and evangelism related expenses.
75	Stewardship	\$2,500	\$1,000	\$1,000		This line covers diocesan membership in The Episcopal Network for Stewardship (TENS).
76	Jubilee Ministry	\$1,000	\$1,000	\$1,500		The Mission of Jubilee Ministry is to practice charity while advocating and working for justice. Funds will cover the travel, training and administrative expenses of the Diocesan Jubilee Officer. This work aligns with the Sustainable Development Goals on line 29.
77	Youth Missioner Exp Acct	\$5,000	\$3,000	\$5,000		This expense budget is primarily used for relationship building. It represents the travel, continuing education, and other expenses of the Diocesan Youth Missioner.
78	Salary (1 Employee)	\$61,800	\$66,435	\$62,850		Salary line supports one person in the Making Disciples Cluster: a diocesan youth missioner.
79	Benefits (1 Employee)	\$28,750	\$28,650	\$27,010		The appropriate benefit costs associated with the above salary.
80	TOTAL - MAKING DISCIPLES	\$266,365	\$266,150	\$251,660		
81	SUPPORTING CONGREGATIONS					
82	Leadership Conference <i>(Related Income-Line 14)</i>	\$2,000	\$1,755	\$2,000		Annual conference designed to provide resources and inspiration for all leaders--lay and clergy. This event will generate an estimated income of \$2,000 in registration fees.
83	Clergy Events <i>(Related Income-Line 19)</i>	\$15,000	\$15,000	\$15,000		Represents the logistical costs associated with 2 overnight events and 2 clergy days.
84	Clergy Spouse Events	\$1,000	\$500	\$1,000		Represents the costs of special events with clergy spouses and partners.
85	Commission on Ministry <i>(Related Income-Line 13)</i>	\$13,500	\$11,500	\$11,500		Represents the allocated funds for this nationally mandated commission and funds the business of COM such as the discernment conference and ordination services. Income of \$6,000 is anticipated from postulancy application fees and discernment retreat registrations.
86	Continuing Education - Clergy	\$6,000	\$6,000	\$6,000		Represents money available to assist clergy in taking part in Continuing Education. Clergy must apply for these funds.
87	Continuing Education - Lay	\$1,000	\$1,000	\$1,000		Represents money available to assist lay leaders in taking part in educational events that help enable their individual ministry. There is an application process to tap these funds.
88	Disaster Preparedness	\$0	\$0	\$1,700		Funds to support two disaster coordinators in the areas of training, disaster response and preparedness. Funds will cover mileage reimbursement, training, copies and miscellaneous supplies.

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89	EAP Program/Pastoral Care	\$7,000	\$7,000	\$7,000		Employee Assistance Program/Pastoral Care: provides free personal and confidential counseling for clergy, congregational staff and their families through Care and Counseling. The clergy counseling sessions are currently funded through the Aged & Infirm Clergy Fund.
90	Fresh Start	\$2,500	\$2,500	\$2,500		Fresh Start is a program designed for clergy in new cures and newly ordained clergy. It provides ongoing support to clergy during the critical time of transition, fortifies their leadership in their new congregation, and strengthens collegiality. This line item covers meeting expenses.
91	Cape Girardeau, Christ	\$20,000	\$20,000	\$18,000		Provides support for the development work of this congregation.
92	Regional Ministry in NE Missouri	\$10,000	\$10,000	\$10,000		Funds to allow the continuing ministry of Trinity/Hannibal in the Northeast Region of the Diocese.
93	Kirksville, Trinity	\$12,000	\$12,000	\$30,000		Helps this small congregation provide for full time clergy leadership during a time of transition. This congregation continues to be active in college ministry on the Truman State campus and A.T. Still University.
94	Mid-Missouri Cluster	\$9,500	\$9,500	\$12,000		Enables two small congregations (St. Alban's/Fulton and St. Mark's/Portland) to have part time clergy coverage.
95	St. Louis, Ascension & All Saints	\$33,000	\$33,000	\$34,000		This line item provides assistance in sustaining and expanding the mission and ministry of this congregation.
96	St. Louis, St. John's	\$15,000	\$15,000	\$15,000		This provides for salary support of a clergy person and supports the redevelopment effort of this congregation.
97	Sullivan, St. John & St. James	\$15,500	\$15,500	\$15,500		This provides for salary support of a part time clergy person.
98	Town & Country, Good Shepherd	\$13,000	\$13,000	\$18,000		Provides support for the ongoing redevelopment effort of this congregation.
99	Eureka, St. Francis	\$20,000	\$20,000	\$24,000		St. Francis is engaged in redevelopment/start up work and continues toward its goal of becoming the Episcopal parish in Eureka.
100	Farmington, All Saint's	\$22,020	\$22,020	\$22,500		Provides support for the ongoing redevelopment effort of this congregation.
101	Carondelet, St. Paul's	\$10,000	\$10,000	\$22,500		This provides for salary support of a clergy person and supports the redevelopment effort of this congregation. Funding was reduced in 2017 during their search process.
102	Sikeston, St. Paul's	\$17,650	\$17,650	\$22,500		This provides for salary support of a clergy person and allows this congregation to sustain operations.
103	Poplar Bluff, Holy Cross	\$30,000	\$30,000	\$30,000		This provides for salary support of a clergy person and allows this congregation to sustain operations.
104	St. Louis, Christ Church Cathedral	\$20,000	\$20,000	\$15,000		This provides assistance in sustaining and expanding the mission and ministry of the Cathedral.
105	Campus Ministry (1 Employee+Exp) (Related Income-Line 16)	\$130,000	\$130,000	\$130,000		Campus Ministry covers work currently or anticipated at MST, Wash U, Stephens College, Mizzou, SLU, Truman, and SEMO. Congregations supporting these ministries are in Rolla, Columbia, Kirksville, Cape Girardeau, and St. Louis. This item also funds the special ministry of the Rockwell House. In addition, this item covers salary, benefits and expenses for a full time Campus Ministry Chaplain at Wash U. Budget includes funding \$26,000 of this line item from the Making All Things New Campaign - Ministries on Campus Fund Income, which is shown in the income section of the budget.
106	Supporting Congregations Expense Account	\$15,000	\$15,000	\$15,000		This amount represents the travel, conferences, and other expenses related to the Supporting Congregations Cluster.
107	Salary (2 Employees)	\$133,625	\$133,625	\$144,500		Salary line is for two persons in the Supporting Congregations Cluster: the Canon to the Ordinary and an Administrative Assistant.
108	Benefits (2 Employees)	\$59,900	\$59,700	\$64,800		The appropriate benefit costs associated with the above salaries.
109	TOTAL - SUPPORTING CONGREGATIONS	\$634,195	\$631,250	\$691,000		
110	Total Expenses	\$2,266,025	\$2,239,795	\$2,439,005		
111						
112	Net Income (Expense)	\$0	\$13,465	\$0		